

7th International Conference on Application of Optics and Photonics (AOP 2026)

Guidelines for Abstract Submission and Review Using the Indico Platform

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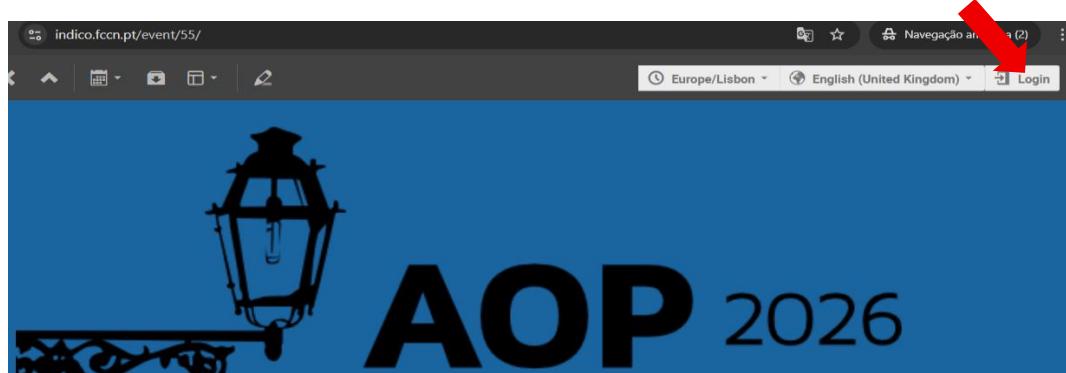
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1. How to Log In/ Register on the Indico Platform

Go to the AOP 2026 event page in the Indico platform. Any of the following links should work:

- <https://indico.fccn.pt/e/aop2026>
- <https://indico.fccn.pt/event/55/>

On the top right corner of the webpage, click on **Log in**.



You will be redirected to the login page, which looks like the following:

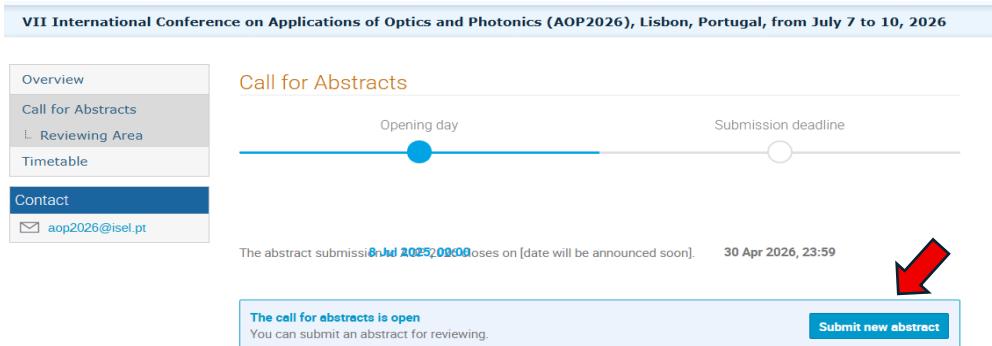


Researchers from Portuguese academic institutions connected to the Indico platform can log in using their institutional credentials (blue arrow).

Alternatively, there is a link to create an account (red arrow).

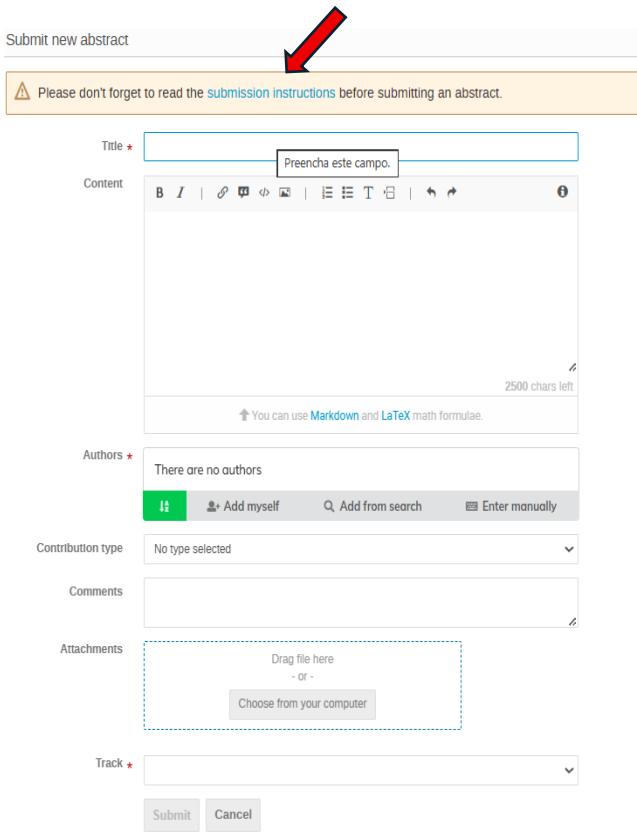
2. How to Submit an Abstract (for Authors)

Go to <https://indico.fccn.pt/e/aop2026>. Make sure you are logged in. Your username should appear in top right corner of the page. If you are not logged in please follow the instructions in Section 1



The abstract submission closes on **30 Apr 2026, 23:59**. **The call for abstracts is open**. You can submit an abstract for reviewing. **Submit new abstract**

Please check the submission instructions (red arrow below)



Submit new abstract

Please don't forget to read the [submission instructions](#) before submitting an abstract.

Title * 2500 chars left
You can use [Markdown](#) and [LaTeX](#) math formulae.

Content
 (Rich text editor)

Authors * There are no authors
 [Add myself](#) [Add from search](#) [Enter manually](#)

Contribution type No type selected

Comments
 (Text area)

Attachments
 Drag file here
 - or -
 Choose from your computer

Track *
 (Select dropdown)

Submit **Cancel**

Authors are required to submit a one-page abstract in English.

a) Fill in the text field (maximum of 2500 characters, including spaces). Figures are not included in the book of abstracts, so do not reference figures within the text.

b) Optionally, authors may upload a supplementary abstract as a PDF file. This option allows the inclusion of figures for the reviewing process; however, the PDF submission will not be included in the book of abstracts. The PDF file should contain the same text as described in (a), formatted in Arial, size 11, and may include figures and references to those figures, but must not exceed one page.

c) Whenever possible, use the search

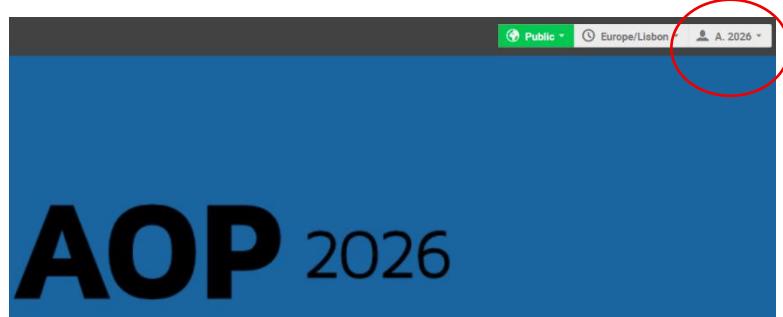
tool to find authors who have already registered on the platform. Alternatively, you may add authors manually. Author affiliation and email for the conference abstract book will be retrieved from the profile information on the platform, so please ensure that this data is up to date.

3. How to Review an Abstract (for Reviewers)

Go to

<https://indico.fccn.pt/e/aop2026>

Make sure you are logged in. Your username should appear in top right corner of the page. If you are not logged in please follow the instructions in Section 1.



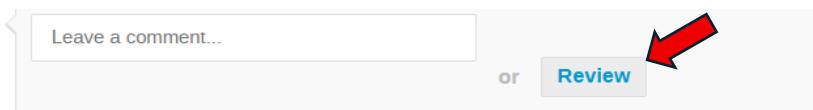
On the left-hand side menu click on Reviewing Area (red arrow).



On the next page, you will see the **Reviewing Area**, displaying the **Topics (Tracks)** for which you are assigned as a reviewer. Select a track to view the list of submitted abstracts.

Choose one of the abstracts marked as **“Awaiting Review”**. You will be able to view the abstract content and, if provided by the authors, a PDF attachment.

At the bottom of the page, click the button to **submit your review** (red arrow).



A link to detailed reviewing instructions should become available (red arrow in the next figure):

You will be asked to evaluate the abstract by selecting a score from **0 to 5 for four questions**, using the on-screen scale. You must also propose one of the following actions:

- Accept / Reject / Change track / Mark as duplicate / Merge

⚠ Please don't forget to read the [reviewing instructions](#) before submitting a review.

Reviewing In **PPV**

Ratings

1 *Is the abstract within the scope of the conference and appropriate for the selected track? **  4

2 *Is the abstract clearly written in English? **  3

3 *Does the abstract present content that is scientifically relevant or innovative? **  4

4 *How would you rate the overall quality and interest of the abstract for the conference audience? **  3

Proposal

Propose an action... 

You may leave a comment (only visible to conveners and judges)...

Submit review **Cancel**

If you select **Accept**, you may additionally:

- Propose a **contribution type** (poster or oral), and
- Optionally leave a **comment for the conveners**, who will make the final decision based on all submitted reviews.

4. Additional Information

More information about the conference is available on the conference homepage:

<https://aop2026.org/>